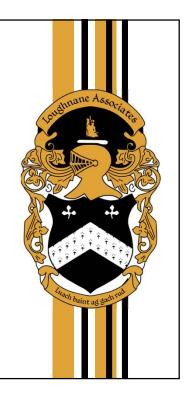
Records Found In Banks



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Value Touches Everything

Learning Objectives:

TLO. Incorporate financial records and form into an investigation.

ELO 1	Explain the Customer Identification Program.	
ELO 2	Describe a Risk-Based Approach.	
ELO 3	Identify where bank records are maintained.	
ELO 4	Describe Know Your Customer forms and information.	
ELO 5	Describe Customer Due Diligence forms and information.	
Reference	List potential documents for subpoena or search warrant in a bank.	

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Beyond The Bank Statement

Think about the business processes that need or should exist for value transfer

Criminals:

- Financial crime uses financial systems in support of their operations
- Activities can easily extend beyond money laundering
- Activities occur throughout the networks

Business and Finance:

- May operate as a knowing or unknowing instrument
- Under laws in US and internationally, they are obligated to collect, retain, and report
- The processes and information collected for the money laundering process is also of great value to other types of financial crime investigations

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Building Evidence

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Foundation: The Customer Identification Program (CIP)

- A bank, including certain domestic subsidiaries, must have a written CIP
- Appropriate for its size and type of business and includes certain minimum requirements
- Must be incorporated into the bank's BSA/AML compliance program
- Must include risk-based procedures for verifying the identity of each customer

The documents we are going to discuss often support bank activity and reports and can be used to support a financial investigation analysis.

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Risk-Based Procedures

- Risk-based procedures
 - 1. Enable the bank to form a reasonable belief that it knows the true identity of each customer and
 - 2. Be based on the bank's assessment of relevant risks, including:
 - The types of accounts maintained by the bank
 - The types of services the bank should provide/offer
 - Is business with the customer within the Acceptable Level of Risk?
 - As a process, all this can vary based on the risk profile of a FI
 - · International versus local banks
 - Bank size, location(s), and customer base
 - Size of compliance and/or investigations units

Bad guys often gravitate to smaller banks or FCUs as a result

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Know Your Customer (KYC)

- The process used to verify the identities of their customers and ascertain what risks they may pose
- In KYC, a significant amount of information is collected by financial institutions and businesses (varies by the type of business and CIP)
- Minimum requirements
 - Name, date of birth for an individual, address, and identification number (driver's license, passport, green card, etc.)
- Information can aggregate over time
 - Transaction monitoring system, bank interaction, and efforts to sell services

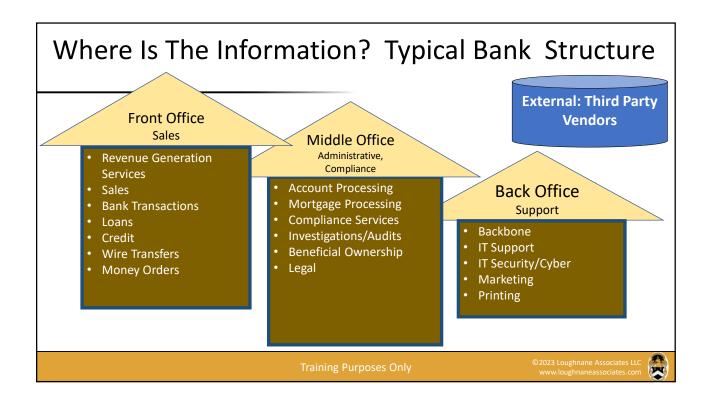
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Where Can The Information In Banks Be found?

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Documents Of Interest

- KYC and Onboarding Forms
- Beneficial Ownership Forms
- PPP Loan Forms
- Documents associated with due diligence processes
- Transaction Monitoring System data
- Enhance Due Diligence and Politically Exposed Persons (High Risk Clients)
- Payment Order Forms
- Currency Transaction Reports
- Designation of Exempt Persons Forms
- IRS Form 8300
- Foreign Bank Activity Reports
- Safety Deposit Boxes

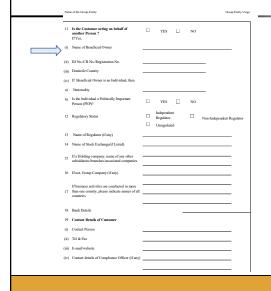
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KYC Forms Training Purposes Only O2023 Loughnane Associates LLC www.loughnaneassociates.com

Sample Know Your Customer Form Full Name Legal Status 2 Legal Status ☐ Individual ☐ Company ☐ Partnership • Individual, Company, Partnership, Other • Permanent Address · Business/Trading Address · Identifying Numbers • If Individual Nationality Occupation • Name of Establishment or Employer · Location of Activity • Is the individual a PEP? Consider the due diligence and follow up processes

Banks ask about Beneficial Ownership



Questions that may be asked:

- Is the Customer acting on behalf of another person?
- Additional identifying information
- Beneficial Ownership information has been collected by banks well in advance of the Corporate Transparency Act

Consider the due diligence and follow up processes

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Individual, Company, Partnership, Trust

Name of the Group-Entity Group-Entity Llago		
20 Capins* of Contours Heatification Decements Plans abstrate document anticals* quartet decement anticals (i) Individuals:	Copies* of Customer Identification Documents Please submit the documents and tick(*) against the documents att Individual:- □ ID Card/Passport/Driving License(DL)	A
Major Navaldari. Sanaridari sik dangi se alarah, sasa ara anah nara hari'si dise kawa ar watay njata (iii) Partameship: Confident of Registration C Partameship Deed List & Parport copies of Anahrined Signatoris C List & Proof of Dominik County** of Partames (io) Trasti: Confident of Registration C Trast Deed) List & Pasport copies of Settler, Trastees, Protector List & Pasport copies of Anahrined Signatoris C List of Major Reactions: Only the Analysis of Settler, Trastees, Protector List & Pasport copies of Anahrined Signatoris C List of Major Reactions: Analysis value in visual english of Major Reactions of Major Reactions: Analysis value in visual english of Major Reactions o	(ii) Company:- ☐ Company Registration (CR) ☐ List & Pro ☐ List of Major Shareholders ☐ List & Proof of Dom Major Shareholders: -Shareholders who, directly or indirectly, owns	icile Country** of Directors
(e) Any other Legal Persone: Registration Document List & Passport copies of Authorised Signaturies List of the Individuals Traities who ultimately owns, or curvaises effective control over such person Declaration Declar	(iii) Partnership:-□ Certificate of Registration□ Partnership Deed □ List & Passport copies of Authorised Signatories □ List & Proof of Domicile Country** of Partners	
acknowledge that if the information provided is found to be fifthe or misleading that the business relationship may be a manifold anytime at your discretion. If We hen'by agree to provide any additional information/documentation that may be required.	(iv) Trust: □ retificate of Registration □ Trust Deed □ 1 □ List & Passport copies of Authorised Signatories □ : Major Beneficiaries:-Beneficiary who is to receive atleast 25% of the	List of Major Beneficiaries
Signature (Autherized Signators)		
The date of againtery should not be oble than 3 months. Copies of certified copies is not acceptable. **Any document to show the residential address like utility bill, tenancy agreement,etc.	Consider the due diligence a	nd follow up processes
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Business KYC Questionnaire for SBA PPP Loans

Business Name:

- 1. Is this a home-based business?
 - Yes
 - No
- 2. Purpose of account?
 - SBA PPP Loan
- 3. What is the primary source of income for the business?
- 4. Does the business have other accounts with this institution?
 - Yes
 - No
- 5. How long has the business been in operation?
 - Less than 1 Year
 - · Between 1 and 3 Years
 - · More than 3 Years

- 6. Number of Business locations
 - 1
 - 2 to 5
 - More than 5

Where there any follow up questions?

- 7. Does the business have a website? Please list.
- 8. What industry is your business in (manufacturing, car sales, convenience store, etc.)?
- 9. What products and services does the business provide?
- 10. Is the business a charitable organization or non-profit?
 - No
 - Yes
- 11. Does the business own or operate ATM machines?
 - No
 - Yes*

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Business KYC Questionnaire for SBA PPP Loans

- 12. Does the business cash checks for its customers?
 - No
 - Yes*
- 13. Will the business sell or redeem money orders, gift cards, reloadable cards, or travelers' checks for its customers?
 - No
 - Yes*
- 14. Does the business send or receive money for its customers? (ex. Western Union)
 - No
 - Yes*
- 15. Has the beneficial ownership and controller certification form been completed?
 - No*
 - Yes

What are some of the follow-on questions?

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Customer Due Diligence Forms

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Customer Due Diligence Process

Full identification of customer and business entities including source of funds and wealth when appropriate

Development of transaction and activity profiles of each customer's anticipated activity

Definition and acceptance of the customer in the context of specific products and services

Assessment and grading of risks that the customer or the account present

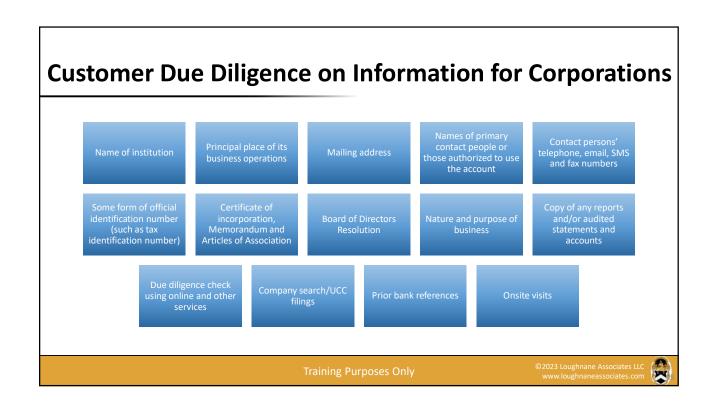
Account and transaction monitoring based on the risk presented

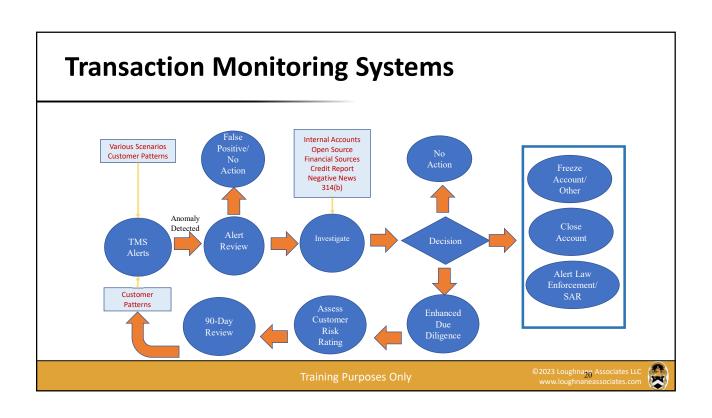
Investigation and examination of unusual customer or account activity

Documentation of findings

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High Risk Clients: Politically Exposed Person (PEP)

- The term is commonly used to refer to foreign individuals who:
 - Entrusted with a prominent public function
 - · Immediate family members
 - Close associates
- PEPs can present a higher risk that their funds may be the proceeds of corruption or other illicit activity
- US does not consider US public officials as "politically exposed persons"
- The assessment of risk associated with PEPs, however, varies and not all PEPs are automatically higher risk (but the bank should likely need to articulate)
- "Senior Foreign Political Figures" (SFPF), as defined under the BSA private banking regulation, are a subset of PEPs

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What PEP Data Is Collected In A Bank?

- Employment
- Sources of income
- Information direct from the PEP
- Reference checks
- Research prepared on the PEP
- Transaction monitoring
- Beneficial Ownership Relationships
 - Deposit Brokers (signed contracts)
 - Offshore Customers
 - · Foreign Shell Banks



FedWIREA

ACH

SWIFT

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High Risk Clients: Enhanced Due Diligence Form



- Identification information
- Where do you do business?
- What is your occupation/nature of business?
- Are you a PEP?

Consider the due diligence and follow up processes What would you ask?

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Enhanced Due Diligence



- Specific Source of Wealth Questions
 - For Business Relations
 - For Personal Wealth
- Source of Inheritance
- Is Source Real Estate?
- Is Source from Salary?

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Enhanced Due Diligence



- Savings
- Investments
- "Please indicate the name of your i) organization / employer and ii) your occupation / position. If you are not the PEP, please indicate i) the name of that immediate family member(s) or close associate (s) who is, ii) the name of his/her/their organization / employer and iii) their occupation / position."
- Is there any expected receipt of large sums of monies from governmental bodies or state-owned entities? If yes, from who / where?
- Will there be any usage of government account(s) as a source of funds in a transaction?

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High Risk Clients: Enhanced Due Diligence



- Please indicate your expected amount for each transaction (please tick one):
 - □ Less than 10,000 □ 10,000 − 50,000
 - □ 50,001 100,000 □ Above 100,000
- Please let us know if you have any other additional information that is relevant, but not covered above.

What are the source documents?
Where does this lead?
Who asks similar information

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High Risk Clients: Enhanced Due Diligence



- Internal Screening Process Results
- Any concerns if we move forward?
- Did you find any inconsistencies?
- Should we consider as a PEP?
- Do we set up a relationship?
- Is this a high-risk customer?

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Safety Deposit Boxes



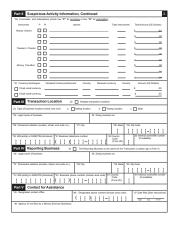
- For individuals, only the person(s) on the Bank's records as lessee(s) and an Attorney-in-Fact or Deputy duly authorized by such individual shall have access to the Box.
 - Usually, a service only for bank customers
 - But is considered a Lessor and Lessee relationship
 - Rental fee is paid up front
 - Safe Deposit Box Signature Card
 - · Record of Access Cards or Agreement
- Contents not insured by bank
- · Certain items (like firearms) usually not allowed
- Forms are filed for abandoned boxes
- · Rental Form with access information
- · Look for box surrender information
- Consider possible box inventory form
 - · Inheritance or abandonment

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Do Not Get From Bank: Suspicious Activity Report





Do not ask for this form.
Obtain from LE receivers

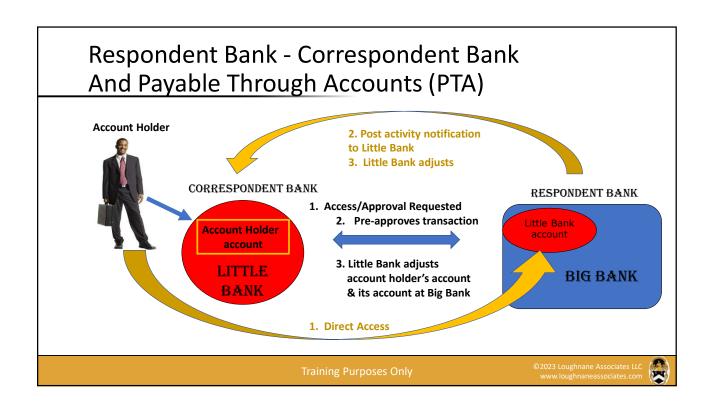
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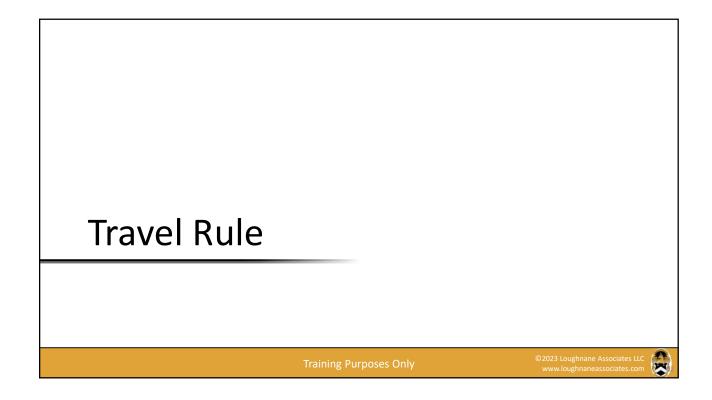


Correspondent Banking

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Travel Rule

All financial institutions are required to pass on certain information to the next financial institution, for transactions \$3,000 and up, in certain funds transmittals involving more than one financial institution.

Transmitter Side

- √ Name, address
- ✓ Account number if used
- ✓ Identity of financial institution
- ✓ Amount transmitted
- ✓ Execution date
- ✓ Identity of recipient's Financial Institution

Recipient Side

- ✓ Name, address
- ✓ Account number
- ✓ Any other specific identifier

Intermediary Bank

✓ Required to pass on all the information from Transmitter Bank or a proceeding Intermediary

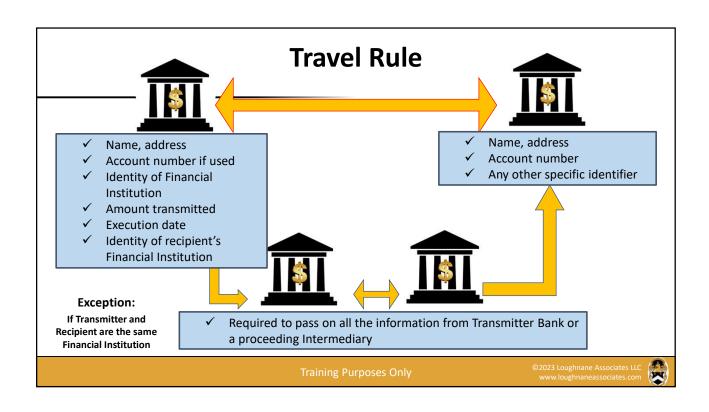
Exception - If Transmitter and Recipient are the same Financial Institution

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Travel Rule Originator Not able to move money Intermediary 1 Intermediary 2 Proceiver Receiver Intermediary 2





Private Banks

Wealth management

Account/Assets at least \$1,000,000

Assigned to a bank employee

non-US Person (PATRIOT Act, S312)

One-on-one confidential service

High Net Worth Individuals

Politically Exposed Persons

Oligarchs/Kleptocrats



Wolfsberg Group Concerns (2001)

- 1. Reputation
- 2. Legal
- 3. Operation
- 4. Concentration

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Reference: Records To Consider For Subpoena Or Search Warrant

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Bank Records Used to Support Investigations

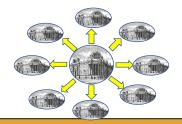
- Obtain information about entity's Customer Identification Program
 - Hold them to their own policies and programs
- Information and supporting documents collected or generated used to identify individuals, businesses, and Beneficial Owners
 - Ex. Driver's License or Organization Documents
- Any Customer Due Diligence account opening questionnaires performed on the customer and/or accounts
 - Any internal assessments, notes, reports or consideration of this information
- Beneficial Ownership Information Certification Forms(s)
 - Including recertification forms or documentation for each accounts

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Bank Records Used To Support Investigations

- Electronic data extract file of all customer(s) transaction activity for an identified time period
 - Directly from the Bank's core system or the TMS
 - Other files located outside of the Bank's core system
- Account Number, Account Type, Transaction Description, Transaction Type
 - Internal account transfers
 - All Automated Clearing House activity
 - Wire Transfer data
 - Foreign Exchange activity
 - Cashed Checks



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Bank Records Used To Support Investigations

- Enhanced Due Diligence/High Risk Customer reviews
 - For each customer and/or account
- Any alerts generated through the bank's transaction monitoring processes that included accounts or transactions pertaining to the named parties, regardless of if the alert resulted in a regulator filing
 - For any alerts and/or cases, provide the parameters that were triggered
- Copies of Cash Transaction Reports
- Copies of Monetary Instrument Reports

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Bank Records Used To Support Investigations

- Obtain any case reviews or similar analysis such as internal investigations performed, including supporting documentation about the customer derived from the financial institution's suspicious activity monitoring or fraud software
- Do not include any copies of actual SAR filings
- However, ensure (as applicable) that any supporting document that may have been a part of a SAR filing decision is included



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Bank Records Used To Support Investigations

Records that reflect activity:

- Wires originated online and within the branch
- Cash activity, including deposits and withdrawals
- Cash advances
- Credit memos
- Currency exchanges (foreign and domestic)
- Cashed third-party and cashed-on-us checks



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Bank Records Used To Support Investigations

Records that reflect activity:

- Foreign, domestic and foreign exchange (FX) wires
- Monetary Instrument purchases or encashments performed by or one behalf of the customer
- Checks negotiated against the customer's account and all check deposits
- Account transfers including the receiving and sending account numbers
- P2P (Payment to Payment) details (mobile app related transfers)
- ACH debits and credits, including international ACH transactions
- Foreign ATM withdrawal information

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Bank Records Used To Support Investigations



Transaction Dates



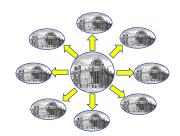
Credit/Debit Activity

• Include any ATM, night drop, or bulk cash activities



Safe Deposit Box information

- Account Name
- Box Number
- Location of Box
- Copies of Access Records







Business Sources

Corporation Records Taxes and Accounting Records Bank Accounts Onboarding Continuous Monitoring Data Beneficial Ownership

Value Movement

Bank Information FedWIRE Automated Clearing House SWIFT Messaging Use of Alternate Remittance Use of Middlemen



